



Please fill out the form, save the completed form to your device, and upload the form to [sjbattendance@gracesystem.org](mailto:sjbattendance@gracesystem.org).

### Pre-Excused Absence Request

I request that my child/ren be excused from St. John the Baptist School on the terms described below.

Child/ren	Grade	Homeroom
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date(s) of absence: \_\_\_\_\_ Reason for absence: \_\_\_\_\_

I understand that my child will be responsible for completing class assignments and/or assessments that will be missed during this absence.

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Date)

Office Only:

Date: \_\_\_\_\_ Initials: \_\_\_\_\_

- Original on file
- Copy to homeroom teacher/s
- Entered into Powerschool