



ST. JOHN THE BAPTIST PARISH
2597 Glendale Avenue
Green Bay, WI 54313
(last revised 12/2021)

ATHLETIC HANDBOOK

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A. Philosophy

The St. John the Baptist Athletic Program promotes physical fitness by recognizing the importance of the complete physical, intellectual, social and emotional well being of each student. Accordingly, the Athletic Program has two facets. The first and foremost facet is to provide a physical education program that is part of the everyday school curriculum, and the second is to provide supervised inter-scholastic competition. Both encourage maximum participation, good sportsmanship, teamwork, dignity, skills development and positive self worth.

B. Objectives of St. John the Baptist Athletic Program

a. General

- i. To Support physical education as part of the day school curriculum and extracurricular interscholastic team competitions.
- ii. To provide adequate, qualified adult supervision for inter-scholastic programs with parent involvement.
- iii. To seek financial support for the Athletic Program from St. John Booster Club.

b. Physical Education

- i. To recognize the importance of physical education to the growth and development of the child.
- ii. To stress individual and group instruction in basic physical skills, personal hygiene, and fundamental concepts of athletic games

c. Interscholastic Competition

- i. To offer a varied program of inter-scholastic competitive sports
- ii. To ensure that all participating students have an opportunity to develop their skills in practice and in game situations by maximizing each athlete's participation time in both areas.
- iii. To guarantee effective development of game skills, it is necessary that the athlete has meaningful playing time.
 1. In order for students to participate in games, the students must participate in practice.
 2. Students participating in fifth and sixth grade basketball will play approximately equivalent time,
 3. Students participating in fifth and sixth grade soccer will play time approximately equivalent of one half
 4. Students may participate in a maximum of one team sport and one individual sport per season.

C. Student Eligibility

It is a privilege to participate in athletics; it is a privilege to represent a school. Eligibility to compete will be determined by the principal in consultation with the athletic director. Eligibility will depend on academic effort, attitudes, and conduct, both in school and at school functions. Students who attend St. John the Baptist School or who attend St. John the Baptist School of Religious Education are eligible to participate in the St. John the Baptist Athletic Program.

The eligibility standards that will be followed for students participating in athletics are:

1. A student must sign and adhere to the St. John the Baptist Athletic Contract.
2. Student's parent/guardian must sign and adhere to the St. John the Baptist Athletic Contract.

3. A student must display a pattern of sufficient progress and complete required assignments in an acceptable manner.
4. If necessary, participants will be expected to stay after school for a teacher, regardless of practices or commitments, just as any non-participant would.
5. Student participants must display appropriate behavior and attitude at school and school functions if they are to have the privilege to represent their school.
6. A student absent from school on any particular day may not practice or play that same day. An exception will be considered for emergency appointments only.
7. Academic/School Discipline Eligibility:
 - a. Grades will be reviewed once for the fall, winter & spring athletic seasons (3 times annually). Review dates will be chosen at the beginning of the school year and communicated to parents and students. Any student recording a "D" or less (P, U, F) for any subject on these review dates will be ineligible to participate in all athletic related activities for two weeks. Grade reports are generated on Thursdays, suspension will begin the Monday following the review dates. Participation can resume after 2 weeks, as long as all grades are above a "D". If, after two weeks, the student has not earned a "D" or above in all their classes, they will be unable to participate in all athletic related activities, until the student can prove to the Athletic Director that they have earned a D+ or higher in all their classes. It is entirely the responsibility of the student athlete to prove their academic standing once they have been deemed ineligible. (Revised on 12/1/23)
 - b. Any middle school student who loses ten merits due to behavioral concerns will be suspended for one week beginning Monday of the following week. This includes all practices and contests during that week.
8. The policy for Substance use/abuse in the St. John's Family Handbook will also apply for athletic eligibility

Students who do not abide by these standards will be placed on Probation. The student, parent, and the coach will be notified of the probationary status. The principal of St. John the Baptist School has the authority to suspend a student indefinitely from a sport for serious misconduct.

D. Responsibilities

a. Students

Each student is expected to:

1. Abide by the eligibility standards, fulfilling academic requirements.
2. Abide by the rules and instruction of the coaches and other supervising adults.
3. Show respect for all buildings and equipment
4. Adhere to all game rules of play.
5. Attend practice and games.
6. Conduct himself/herself in a spirit of good sportsmanship.

b. Parents

The effectiveness of the Athletic Program is largely dependent upon the voluntary support of all parents whose children are involved in the program at St. John the Baptist Parish. Parents, therefore, have responsibilities and are expected to assist in the following ways:

1. Model good sportsmanship.
2. Show respect toward athletes, coaches and referees.
3. Offer to coach or assist with coaching.
4. Packer Booth Requirement:

- a. **If your 5th - 8th grade child is participating in St. John's extracurricular sports programs, you are responsible for working a minimum of one shift**

in the St. John's Packer Booth during a preseason, regular season, or post season game during the school year in which your child participated in the sport. If you are unable to work at least one shift you may find a responsible adult over 18 years old to work a shift for you. If you do not work a shift and do not find a replacement for your shift, you will be required to pay an additional fee of \$300. This is the estimated cost of lost funds and penalties imposed for improper booth staffing. NOTE: If you choose to buy out your Athletic hours, this does not count toward your fundraising hours needed for school.

- b. What does the requirement entail?
 - i. One (8 hour) shift at one Packer home game every year
 - ii. Complete all assigned training at least 15 days ahead of the date of your shift
 - iii. Service hours are given for meeting these requirements that count against your fundraising obligation to SAC
- c. Why is this required
 - i. Cost of the facilities, uniforms, equipment, coaches, officials, athletic director, uniforms
- d. Additional Requirements (revised 10/28/24)
 - i. Cancellations 15 or fewer days before shift will result in 1.5x the buyout rate
 - 1. We are penalized for not providing a required minimum number of volunteers
 - ii. If training is not completed 15 days prior to your schedule game you will be required to pay 1.5x of the buyout
 - iii. We are unable to substitute last minute and are penalized for not hitting minimum thresholds
- 5. Cooperate with the school administration, the teachers, athletic (co-) director and coaches
- 6. Adhere to established guidelines and regulations which govern the athletic program.

- c. Transportation
Will be the parents responsibility

- d. Jurisdiction
The elementary school extracurricular athletic program including the Booster Club and coaches fall within the jurisdiction of the Parish. The Parish shall make all policies relative to extra-curricular athletics. Hence, the parish business administrator is responsible for administration and implementation of the program. If the business administrator delegates those responsibilities to an Athletic (Co-) Director, that (co-) director is responsible to and reports to the parish administrator.

- e. Athletic Director
 - i. The Athletic (Co-) Director is responsible for administration and implementation of the total program and is responsible to and reports to the business administrator.
 - ii. He/she is responsible for developing the interscholastic athletic programs, contracting gym facilities, and scheduling competitive events.
 - iii. He/she, along with the coaches, is responsible for teaching fundamentals and instilling a sense of fair play, good sportsmanship, and self worth.

- iv. He/she will coordinate with the school administration to avoid conflicts within the athletic program and with other school and parish events.
- v. He/she will represent the program at the League meetings.
- vi. He/she is responsible for obtaining coaches. Coaches' names should be communicated to the administration.

- 1. Coach Selection

- a. Within school
 - b. Within parish community
 - c. Outside parish community
 - d. Background checks must be done on all potential coaches

- f. Coaches

Coaches are viewed as being a member of the paraprofessional staff. They are selected upon the Athletic (co-) Director's recommendation. Coaches must uphold athletic program and school philosophy. The expectations for a coach at St. John the Baptist Parish are:

- 1. Christian attitude.
 - 2. Positive discipline and coaching techniques.
 - 3. Appropriate language at all times.
 - 4. Follow all proper channels when a grievance or disagreement arises.
 - 5. VIRTUS Training is required of all coaches
 - 6. There should be at least two adult supervisors present if the locker room is being used.
- The locker room will not be closed to parents/guardians.

- g. Booster Club

St. John the Baptist Parish has supported its athletic program through a Booster Club. Membership is open to all adult members of the parish. The Club works through elected officers, (President; Vice-President; Secretary; Treasurer). The primary purpose of the Booster Club is to provide financial support to:

- 1. The school's physical education program.
 - 2. The athletic program and other extracurricular programs.
 - 3. Recognize individual and team achievement through appropriate awards and ceremonies.

E. Participation and Communication

At the appropriate time, the Athletic (Co-) Director, with the approval of the principal, will communicate with parents of interested students regarding the particular sport, its requirements, a consent form and insurance waiver.

F. Summary

St. John the Baptist School is committed to developing the entire person and providing a variety of activities through which the individual can express that person. The extra-curricular athletic program is one means available to the students to do this. Participation in St. John's extra-curricular activity programs is a privilege. All privileges call forth responsibilities.

St. John's student athletes have responsibilities, foremost to themselves, but also to their families and the school. These requirements determine the athletic code by which they must abide.

To clearly communicate the responsibility of being part of the extracurricular athletic activity, all participants are asked to read and sign the athletic contract attached. Awareness of the code is imperative to adhering to the code.

Thank you for your cooperation.



SJB Student Athlete Contract

As a student athlete at St. John the Baptist, I am expected to:

1. Adhere to all game rules of play.
2. Attend practices and games.
3. Abide by the rules and instructions of the coaches and other supervising adults.
4. Model good sportsmanship at all times.
5. Show respect for all buildings and equipment used during the school year.
6. Adhere to the Student Code of Conduct related to substance use/abuse.
7. Abide by the eligibility standards, fulfilling academic requirements.
 - a. Grades will be reviewed once for the fall, winter & spring athletic seasons (3 times annually). Review dates will be chosen at the beginning of the school year and communicated to parents and students. Any student recording a "D" or less (P, U, F) for any subject on these review dates will be ineligible to participate in all athletic related activities for two weeks. Grade reports are generated on Thursdays, suspension will begin the Monday following the review dates. Participation can resume after 2 weeks, as long as all grades are above a "D". (Revised in 2018)
 - b. Any middle school student who loses ten merits due to behavioral concerns will be suspended for one week beginning Monday of the following week. This includes all practices and contests during that week.

Student Signature _____ Date _____

- ☐ I have read this contract with my child and agree that my child will adhere to the regulations and rules governing this sport.
- ☐ I understand that the school policy requires that the student be insured in case of injury.
- ☐ I assume full responsibility for any injuries he/she may incur as a result of playing this sport.
- ☐ I understand that I am responsible for covering one Packer booth shift during the school year. My child is an athlete, as described in detail in the Athletic handbook.

Parent Signature _____ Date _____

- ☐ I understand that I am responsible for covering one Packer booth shift during the school year that my child is an athlete, as described in detail in the Athletic handbook. If I do not cover one shift, I am responsible for the \$300 buyout before my athlete participates in any practice or athletic event.

Registration fees are required for each sport. Board policy states that the fees are non-refundable: \$30-SJB students or parishioner, \$50-non-parishioner. A late fee of \$15 may be applied to registrations after the requested due date.